

Privacy Policy

How we collect, use, and protect your personal information

Company: Hytech S Technology Pty Ltd

Jurisdiction: Australia

Services: IT & Information Systems Consulting Services

Website: <https://www.hytechs.com.au/>

Effective Date: April 2026

Version: 1.0

This is the Privacy Policy ("Privacy Policy") for Hytech S Technology Pty Ltd. We understand that your privacy is important and we are committed to protecting your personal information. This Privacy Policy explains how we collect, use, disclose, and safeguard personal information when you access <https://www.hytechs.com.au/> or engage with our services.

This Privacy Policy was last updated in April 2026.

1. Who We Are

Hytech S Technology Pty Ltd is an Australian company that collects, holds, uses and discloses personal information. We are Incorporated in Australia under the Corporations Act 2001 and provide IT & Information Systems Consulting Services.

Registration: Incorporated in Australia under the Corporations Act 2001

Services: IT & Information Systems Consulting Services

Contact: info@hytechs.com

2. Information We Collect

Information you provide to us

When you interact with our Website or contact us regarding our services, we may collect:

- your name, job title, and professional designation;
- your business email address, telephone number, company name, and address;
- details of your service inquiry, including your industry and jurisdiction;
- records of your correspondence with us; and
- registration details for events, webinars, or training programs.

Information collected automatically

When you visit our Website, we automatically collect certain technical information, including:

- your IP address and browser type and version;
- pages you visit, time spent on each page, and navigation paths;
- your device type and operating system; and
- cookies and similar tracking technologies, if any.

Information from third-party sources

We may collect information from publicly available sources, professional directories, and referral partners.

3. How We Use Your Information

The purposes for which we use your personal information include:

Providing our services

- responding to your inquiries and assessing your service requirements;
- conducting client acceptance and due diligence procedures;
- delivering agreed IT & Information Systems consulting services; and
- managing our ongoing client relationships and communications.

Operating our website

- maintaining, improving, and securing the Website;
- analyzing Website usage to enhance performance and content; and
- preventing unauthorized access and fraudulent activity.

Marketing and business development

- sending industry insights, regulatory updates, and thought leadership content;
- inviting you to events, webinars, and training programs; and
- communicating information about our services that may be of interest to you.

You may opt out of marketing communications at any time by contacting us or using the unsubscribe link in our emails.

Complying with legal obligations

- fulfilling record-keeping and reporting requirements under applicable law;
- responding to lawful requests from regulatory authorities or law enforcement; and
- maintaining records as required by professional standards.

4. How We Handle Personal Information

- We collect personal information only where it is reasonably necessary for our functions or activities.
- We hold, use, and disclose personal information in accordance with the applicable laws.
- We take reasonable steps to protect personal information from misuse, interference, loss, unauthorised access, modification, or disclosure.

5. Confidentiality

Confidentiality is central to how Hytech S Technology Pty Ltd operates. All personal and commercially sensitive information you share with us is handled under strict professional standards:

- our staff and consultants are contractually bound by confidentiality obligations;
- access to client information is granted on a need-to-know basis only; and
- confidentiality obligations survive the termination of any engagement or business relationship.

6. Sharing Your Information

We do not sell, rent, or trade your personal information to any third party. We may share your information in the following limited circumstances:

- with service providers who process data on our behalf, subject to data processing agreements and confidentiality obligations;
- with our professional advisors, including legal counsel and auditors, under confidentiality;
- with regulatory authorities, law enforcement, or government agencies where required or permitted by applicable law; and
- with a successor entity in the event of a merger, acquisition, or restructuring, subject to equivalent privacy protections.

7. International Data Transfers

Hytech S Technology Pty Ltd may disclose personal information to overseas service providers or related entities where reasonably necessary for our business operations. Where we do so, we will take such steps as are reasonable in the circumstances to ensure that the overseas recipient handles the information in a manner consistent with the applicable laws.

8. How Long We Keep Your Information

We retain personal information for as long as necessary to fulfill the purposes described in this Privacy Policy, or as required by applicable law or professional standards. Our general approach is:

- client engagement records: 5 years from the end of the engagement;
- Website analytics data: up to 26 months;
- marketing preferences: until you withdraw consent or opt out; and
- general correspondence: 3 years from the date of last contact.

Retention periods may be extended where required by legal proceedings, regulatory investigations, or other applicable legal requirements.

9. Your Rights

Subject to applicable law, you may have the right to:

- access the personal information we hold about you;
- request correction of inaccurate or incomplete information;
- request deletion of your personal information, subject to legal retention obligations;
- request that we restrict our processing of your information in certain circumstances;
- object to processing based on legitimate interests, including direct marketing;
- receive your information in a portable, machine-readable format; and
- withdraw consent at any time where processing is based on consent, without affecting the lawfulness of prior processing.

To exercise any of these rights, please contact us at info@hytechs.com. We will respond within 30 days of receiving your request and may require verification of your identity.

10. Security

We implement appropriate technical and organizational measures to protect your personal information against unauthorized access, disclosure, alteration, or destruction. These measures include encryption of data in transit and at rest, role-based access controls, and incident response procedures. In the event of a personal data breach that poses a risk to result in serious harm, we will notify affected individuals and relevant authorities in accordance with applicable law.

11. Children

Our Website and services are directed exclusively at business professionals and organizations. We do not knowingly collect personal information from individuals under the age of 18. If we become aware that we have inadvertently collected such information, we will take prompt steps to delete it

12. Regulatory Disclaimer

Hytech S Technology Pty Ltd provides IT and information systems consulting services as a professional technology advisory firm. We are not a licensed financial institution, investment firm, or law firm under Australia law or any other jurisdiction.

13. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices, services, or applicable legal requirements. Material changes will be indicated by an updated effective date. We encourage you to review this Privacy Policy periodically to stay informed.

14. Contact Us

If you have questions, concerns or complaints about this Privacy Policy or our handling of your personal information, please contact us:

Email: info@hytechs.com

Website: <https://www.hytechs.com.au/>

Company: Hytech S Technology Pty Ltd

If you believe we have breached the Australian Privacy Principles, you may contact us using the details above. We will investigate your complaint and respond within a reasonable timeframe. If you are not satisfied with our response to your complaint, you may lodge a complaint with the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au.

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